

Federation of Foster Families of Nova Scotia

Board Meeting Minutes – September 13, 2025

Call to Order and Attendance

The meeting was called to order by Chair Wendell Fraser.

In Attendance: Rob Richardson, Mary Ann Burke, Brenda Pettis, Executive Director Susan Pace, Lloyd Sweeney, Darlene Arseneau-Kennedy, Allie Pitre, Wendell Fraser, Ann Jennex-Roberts, Glenda Marsman

Not in Attendance: Darlene Francis

Regrets: Sheila Hill, Patricia Cain

Approval of Minutes

Motion to approve the April minutes:

- Moved by: Darlene Arseneau-Kennedy

Seconded by: Ann Jennex -Roberts

Carried.

Old Business

- The ED Report from September 12, 2025, was reviewed.
- Service Level Agreements discussed and acknowledged. Signed by Tracy Embrett.

Minister's Meeting

Attended by Scott Armstrong, Wendell Fraser, and Executive Director Susan Pace.

- Social workers are to document when a placement cannot be accepted due to childcare needs.
- The PATH Program is in development.
- Outreach workers have been reassigned to complete assessments for foster care and adoption.
- Review continues regarding Access Workers being assigned to Constellations.
- The Central Region currently has two pediatric doctors accepting children.

New Business

- Strategic Plan:
 - Focus areas include connecting with foster parents, advocacy, and promotion.
 - ED will take notes from the Hub Home meeting for potential benefit to the organization.
 - Board members to contribute items for the newsletter.
 - Remove non-active foster parents and staff from communications.
- Approval of ED Report:

- Moved by: Mary Ann Burke -
Seconded by: Rob Richardson
Carried.

• Board Chair Action Plan:

The Chair will request a letter clarifying DOSD request for a community member.

Committee Reports

- OHS & HR: Lloyd Sweeney, Darlene Arseneau-Kennedy, Mary Ann Burke
- Policy Committee: Brenda Pettis, Sheila Hill, Rob Richardson
- Bursary Committee: Ann Jennex-Roberts, Brenda Pettis, Allie Pitre
- Compassion Committee: Allie Pitre, Ann Jennex-Roberts
- Diversity & Inclusion: Darlene Arseneau-Kennedy, Glenda Marsman, Patricia Cain, Darlene Francis

Bursary:

- Ten bursaries approved from thirteen applications received.
- Additional funds may be required for future bursaries.
- Donation received to support bursary fund.

Compassion Committee:

- Seven foster families received flowers from the Compassion Committee.
- Board members will receive an email when a foster parent receives something from the Compassion Committee.

Governance Training

The board participated in governance training facilitated by Wanda Hebert.

Financials

Financials were deferred until the next board meeting scheduled for October 18, 2025.

Executive Expectations

Page 10 reviewed.

Motioned:

Mary Ann Burke 1st

Ann Jennex - Roberts 2nd

Carried

Adjournment

The meeting was adjourned at 3:53 p.m.

Next Meeting: October 18, 2025, at The Inn on Prince, Truro NS.

Respectfully submitted by:

Brenda Pettis

A handwritten signature in black ink that reads "Brenda Pettis". The signature is written in a cursive style with a large, prominent initial "B".