NCI (Nonviolent Crisis Intervention) Training Program
Federation of Foster Families of Nova Scotia
Trainer Expense Claim

Date(s) of Workshops: _____ **Type of Workshop (BASIC/Refresher):**_____

Location: _____

Your Name: _____

Phone Number: _____

Mailing Address: _____

Postal Code:_____

Email Address:_____

Your Expenses   ✸**Please complete Child Care portion on reverse of this form.**

Date (List each day separately)	Kilometres Travelled	Total Travel Cost (multiply .5838¢ x km travelled)	Breakfast $8.00	Lunch $15.00	Dinner $20.00	Child Care (bring forward from back of form)	Prep Allowance: (Basic- Max $100) (Refresher- Max $75)	Honourarium/ Admin Meeting/ Professional Development ($75 per 3 hr session)	Misc. (must explain below & attach receipts)	Total
Totals:										

(Note: Please complete *one Expense Claim* for each completed training)

Explanation of miscellaneous items: _____

Signature of Trainer: _____

Date submitted: _____

Please submit to: **Training Department**
c/o Federation of Foster Families of Nova Scotia
99 Wyse Road, Suite 350
Dartmouth, NS   B3A 4S5

April 1st, 2024

Babysitting Claim

Number of Child(ren)-in-Care: _____ **Ages:** _____

Number of Biological/Adoptive Child(ren): _____**Ages:** _____

Date	From (a.m. or p.m.)	To (a.m. or p.m.)	Number of Hours	$10.60/hour 1st child. $4.00/hour additional children (max of 4 children)

Your Signature:_____

- **Children up to and including 12 years of age: $10.60 per hour for the first child.**
  The rate for each additional child is $4 per hour
  for up to four children per household and a max of 10 hours per day.

- **Please note: time relating to babysitting extends from 12:00am-12:00am (i.e. midnight to midnight is one full day).**
  If babysitting is required overnight, this is considered 'respite' which is a maximum of $56.00 for a 24-hour period.

- **Child care for Children-in-Care over the age of 12 is considered "Youth Care" and is to be submitted to the Department of Community Services or Mi'kmaq Family & Children Services of Nova Scotia.**

- **Child care for Biological or Adoptive Children over the age of 12 is to be submitted to the Federation of Foster Families and will be considered on a case-by-case basis.**