

April 22, 2023

# Federation of Foster Families of Nova Scotia

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## Minutes

Call to Order

9:00 am

Attendance

Western - Rob Richardson, Lloyd Sweeney  
Northern - MaryAnn Burke, Carolann Zegray  
Central - Marina Keeping, Patricia Cain  
Eastern - Evelyn MacInnis  
African NS - Iona Smith  
Mikmaq - Darlene Arseneau-Kennedy  
Executive Director - Gary Landry  
Acting Executive Director - Donna Kaulbeck

Regrets - Sheila Hill, Cindy Poulette

Welcome/Team Work Agreement/Mission Statement

Approval of the Agenda

Additions

Discussion to meet with staff prior to AGM  
ED regarding Glengary Inn  
June Meeting location  
Quote for Yearly Governance Training  
ED Redesign Meeting

**Motioned for Approval**

MB(Northern) 2nd LS(Western)

Approval of Minutes

Motion amended from previous minutes to read:  
Associations, including those who have become dormant,  
may have their association Presidents invited to the AGM  
with Expenses paid and an invitation from the FFFNS in  
collaboration with the board of directors.

**Motioned for Approval**

MK(Central) 2nd IS(African NS)

Approval of Financials      Cover sheet provided by Comptroller with explanation

**Motioned for Approval**      DK(Miikmaq) 2nd EM(Eastern)

ED Report      Explanation given by Executive Director

**Motioned for Approval**      MK(Central) 2nd IS(African NS)

Board Chair Report Submitted for Review

## Old Business

- Update on Coordinator of Training.** Checked with Legal and was advised that it would be a conflict of interest to hire a foster parent.
- Peer Support,** conversation with the Coordinator of Foster care, suggestion to hold off till we have a coordinator of training and let them coordinate that position
- Flex work arrangement** going well, needs some work with conflict around a Modified Work week. When all positions are filled this will not be a problem.
- ED will reach out to Coordinator of Foster Care to inquire if a BSW is necessary and what relevant qualifications are needed.
- New Allegation Support Worker** - Interview next week with new allegation support worker
- AGM Update** - Interest in "Because You Care", Requesting using these funds as they are accumulating, Chair and ED will discuss at the next budget meeting
- Regional Elections**
  - Northern - election needed
  - Western - Acclimation
  - Central - election needed
  - Eastern - Acclimation
  - African NS - no offering
  - Mikmaq - no offering
- By-Law Change Proposal-** Proposal to revert back to original bylaw 6-4(2017). In person elections unless the province is in a state of emergency. Advised by legal to go forward with changes proposed.
- Redesign Information Sessions-** Dates and times confirmed
- **Virtual at AGM** - ED will inquire as to whether the Sunday portion of the AGM can also be provided to Foster Caregivers Virtually.

## New Business

- Fostercare Reference Group** - conversation on these expenses not coming from the board expenses in the FFFNS budget.

**-Governance Training** - Proposal being brought forth to funders for annual budget to include annual governance training and strategic planning. Quote provided by Carla Englehart to continue with the current governance training.

- Governance training asking that the board consider adding two non-foster caregivers to the board. Governance enhancement plan forwarded to Legal for review.

**-Service Agreement Update** - Not Signed

**-Board Room** - Exploring new ways to keep the newly renovated board room used, allowing associations meetings to be held there, training for central region, and board meeting.

**-Discussion Re:Glengary Inn** - Discussion as to whether this location will be used in the future.

**-June Meeting Location** - Established that there may not be accommodations available in Yarmouth, If no accommodations can be found the meeting will be moved to another location in Western Region.

**-Redesign Meetings** - ED will attend redesign information sessions in African NS Region and Mikmiq CB Region.

**-Governance with Staff** - Chair will set a date to meet with Board, Staff and Governance Trainer prior to the AGM.

## Adjournment

*Caralann Fitzgerald-Legacy*