

**The Sensitivity Training Program for Foster Families**  
**Federation of Foster Families of Nova Scotia**  
**Trainer Expense Claim**

**Dates of Workshop:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Your Expenses**

**\*Please complete Child Care portion on reverse of this form.**

| Date<br>(List each<br>day<br>separately) | Kilometres<br>Travelled | Total<br>Travel Cost<br>(multiply<br>.5770¢ km<br>travelled) | Breakfast<br>\$8.00 | Lunch<br>\$15.00 | Dinner<br>\$20.00 | Child<br>Care<br>(bring<br>forward<br>from<br>back of<br>form) | Prep<br>Allowance<br>(Max \$100) | Honourarium/<br>Admin<br>Meeting/<br>Professional<br>Development<br>(\$75 per 3 hr<br>session) | Misc.<br><br>(must<br>explain<br>below &<br>attach<br>receipts) | Total |
|--|-------------------------|--|---------------------|------------------|-------------------|--|----------------------------------|--|---|-------|
|  |                         |  |                     |                  |                   |  |                                  |  |   |       |
|  |                         |  |                     |                  |                   |  |                                  |  |   |       |
|  |                         |  |                     |                  |                   |  |                                  |  |   |       |
|  |                         |  |                     |                  |                   |  |                                  |  |   |       |
|  |                         |  |                     |                  |                   |  |                                  |  |   |       |
|  |                         |  |                     |                  |                   |  |                                  |  |   |       |
| <b>Totals:</b>                           |                         |  |                     |                  |                   |  |                                  |  |   |       |

**Explanation of miscellaneous items:** \_\_\_\_\_

**Signature of Trainer:** \_\_\_\_\_

**Date submitted:** \_\_\_\_\_

**Please submit to:**      **Training Department**  
                                  **c/o Federation of Foster Families of Nova Scotia**  
                                  **99 Wyse Road, Suite 350**  
                                  **Dartmouth, NS B3A 4S5**

# Babysitting Claim

**Number of Child(ren)-in-Care:** \_\_\_\_\_ **Ages:** \_\_\_\_\_

**Number of Biological/Adoptive Child(ren):** \_\_\_\_\_ **Ages:** \_\_\_\_\_

| Date | From (a.m. or p.m.) | To (a.m. or p.m.) | Number of Hours | \$10.60/hour 1 <sup>st</sup> child.<br>\$4.00/hour additional children (max of 4 children) |
|------|---------------------|-------------------|-----------------|--|
|      |                     |                   |                 |  |
|      |                     |                   |                 |  |
|      |                     |                   |                 |  |
|      |                     |                   |                 |  |
|      |                     |                   |                 |  |
|      |                     |                   |                 |  |
|      |                     |                   |                 |  |

**Your Signature:** \_\_\_\_\_

- **Children up to and including 12 years of age: \$10.60 per hour for the first child.  
The rate for each additional child is \$4 per hour  
for up to four children per household and a max of 10 hours per day.**
- **Please note: time relating to babysitting extends from 12:00am-12:00am (i.e. midnight to midnight is one full day).  
If babysitting is required overnight, this is considered 'respite' which is a maximum of \$56.00 for a 24-hour period.**
  - **Child care for Children-in-Care over the age of 12 is considered "Youth Care" and is to be submitted to the Department of Community Services or Mi'kmaq Family & Children Services of Nova Scotia.**
  - **Child care for Biological or Adoptive Children over the age of 12 is to be submitted to the Federation of Foster Families and will be considered on a case-by-case basis.**