



Federation of Foster Families of Nova Scotia



MISSION STATEMENT

The Federation of Foster Families of Nova Scotia is a collective voice for all foster parents in Nova Scotia. In pursuit of this mission, the Federation will ensure assistance and support for Foster Families and Foster Family Associations.

OBJECTIVES

- To ensure the integrity of the Federation as the collective voice for all Foster Parents
- To better equip Foster Parents in the provision of the best possible childcare
 - To promote a positive profile for foster care
 - To encourage the development of the Foster Family Associations and Support Groups
- To continually work toward improving foster care in Nova Scotia

September 17, 2022

Federation of Foster Families of Nova Scotia

Minutes

Call to Order 10:25

Attendance

Western-Rob Richardson & Lloyd Sweeny
Northern-Carolann Zegray & MaryAnn Burke
Eastern-Evelyn MacInnis & Sheila Hill
Central-Marina Keeping & Patricia Cain
Mikmaq-Darlene Arseneau-Kennedy
African NS- Iona Smith
Jill Martin - Acting Executive Director
Regrets

Cindy Poulette

-Welcome/Review Team Agreement/Review Agenda

-Approval of Agenda

Approval of the agenda with amendments

Additions Peer Support System Project Support
Training
Breakfast Expenses
Request Rachelle Williams, Director of Placement Services
Stenographer

Moved by MK(Central) 2nd by DK(Mikmaq)

-Approval of the Minutes

Acting Executive Director asked for clarity on communication with our funding agents referenced in Old Business. It was clarified that communication with our funders is more administrative than operational

Moved by SH(Eastern) 2nd MK(Central)

-Approval of Financials

Was noted that the break down sheet provided by the comptroller has been extremely

helpful for the boards understanding of the financial statements
Moved by SH(Eastern) 2nd IS(African NS)

-Approval of the Acting ED Report
Moved by SH(Eastern) 2nd MK(Central)

-Approval of the Chair Update
Moved by PC(Central) 2nd MB(Northern)

-Old Business

- Acting ED Report
- Board is very happy will Jill Martin stepping in to help.
- Waiting for the Coordinator of Foster Care to advise if Acting ED will receive 10% increase while in this position.

- Hacked Board Emails
The Chair of the Board contacted Halifax Regional Police to advise of these emails and emails being sent from board members requesting funds be transferred. File opened with HRP.

- Executive Director Evaluation.
Forms provided to the board by Acting ED, Board would also like to locate Self evaluation.

- Board Filing Cabinet
To be placed in new board room at FFFNS with sign in sheet for the keys

- Letter Coordinator of Training
Due to extenuating circumstances a modified work week was offered. Medical leave was extended till October 20/2022. Acting ED will coordinate any correspondence she receives from the Coordinator of Training and Executive Director Leave.

- Bursary Selection
Provided to the Acting ED to give to comptroller to send award winners a letter letting them know they will receive there cheque upon proof of enrolment.

-New Business

- New Allegation Support Worker
Acting ED asked Department of Community Services if we should still hire new African NS Allegations Support Worker. It was agreed that we should move forward with this.

- Rachelle Williams Correspondence
Letter Attached to minutes.

- Peer Support Worker
Resignation from Peer Support worker as she has found a full time position and her existing position with FFFNS was only part time. The position of Peer Support Worker will be posted and Acting ED will conduct interviews with a peer support volunteer. Acting ED will get a 50 dollar gift card from board and staff in appreciation of her dedication and achievements,

- Training
Currently there is training scheduled on October 1/2022 on the Millbrook Reserve. It was asked that the date be moved as this is Treaty Day.

- Breakfast Expenses
Noted that the current breakfast allowance of 8 dollars does not cover breakfast for board members at the hotel. Board was instructed to submit actual cost with receipts.

-AGM

The turnout for the Virtual AGM was excellent, Quorum was easily established. Financials were passed for 2021. Lots of great questions about Redesign. A list of questions was compiled to send to the Redesign Team.

-Meeting Dates

October 14,15,16 Launch Western

November 18,19 Northern

December 9 Central

-Board Governance Training

Chair will reach out to service providers to establish soonest dates for the current board to do training.

Dates will also be provided to meet with Richelle Williams regarding practical framework guidelines for child welfare staff

Meeting Adjourned 2:27 pm

Carol Legrag



FFNS Structure:

September 2022

Federation of Foster Parents of Nova Scotia

Board of Directors:

Central Reps (2)
Patricia Cain
Marina Keeping

Northern Reps (2)
Mary Ann Burke
Carolann Zegray

Western Reps (2)
Lloyd Sweeney
Rob Richardson

Eastern Reps (2)
Evelyn MacInnis
Sheila Hill

Mi'kmaq Reps (2)
Darlene Arseneau
Cindy Poulette

African NS Reps (2)
Iona Smith
vacant

(Regional Representatives are Foster Parents)

Executive Director
Gary Landry

Foster Allegation &
Support Social Worker
Jill Martin

Comptroller/IT
Manager
Rose Callaghan

Coordinator of Training
& Peer Support Services
Programs
Debbie Thibault

Administrative
Assistant to the
Executive Director
Denyse Hockley

Project Assistant,
Peer Support Services
Program
Kim Bulger

Administrative
Assistant,
Training
Michele Roberts