

# The Sensitivity Training Program for Foster Families

## Federation of Foster Families of Nova Scotia

### Trainer Expense Claim

**Dates of Workshop:** \_\_\_\_\_

**Location:** \_\_\_\_\_

**Your Name:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Mailing address:** \_\_\_\_\_

**Postal Code:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Your Expenses**

\*Please complete Child Care portion on reverse of this form.

Date (List each day separately)	Kilometres Travelled	Total Travel Cost (multiply .4670¢ x km travelled)	Breakfast \$8.00	Lunch \$15.00	Dinner \$20.00	Child Care (bring forward from back of form)	Prep Allowance (Max \$75)	Honourarium/ Admin Meeting/ Professional Development (\$50 per 3 hr session)	Misc. (must explain below & attach receipts)	Total
<b>Totals:</b>										

**Explanation of miscellaneous items:** \_\_\_\_\_

**Signature of Trainer:** \_\_\_\_\_

**Date submitted:** \_\_\_\_\_

**Please submit to:**  
**Training Department**  
**c/o Federation of Foster Families of Nova Scotia**  
**99 Wyse Road, Suite 350**  
**Dartmouth, NS B3A 4S5**

## Babysitting Claim

**Number of Child(ren)-in-Care:** \_\_\_\_\_ **Ages:** \_\_\_\_\_

**Number of Biological/Adoptive Child(ren):** \_\_\_\_\_ **Ages:**  
\_\_\_\_\_

Date	From (a.m. or p.m.)	To (a.m. or p.m.)	Number of Hours	\$10.60/hour 1 <sup>st</sup> child. \$4.00/hour additional children (max of 4 children)

**Your Signature:** \_\_\_\_\_

- **Children up to and including 12 years of age: \$10.60 per hour for the first child.  
The rate for each additional child is \$4 per hour  
for up to four children per household and a max of 10 hours per day.**
- **Please note: time relating to babysitting extends from 12:00am-12:00am (i.e. midnight to midnight is one full day).  
If babysitting is required overnight, this is considered 'respite' which is a maximum of \$56.00 for a 24-hour period.**
  - **Child care for Children-in-Care over the age of 12 is considered "Youth Care" and is to be submitted to the Department of Community Services or Mi'kmaq Family & Children Services of Nova Scotia.**
  - **Child care for Biological or Adoptive Children over the age of 12 is to be submitted to the Federation of Foster Families and will be considered on a case-by-case basis.**