

NVCi (Nonviolent Crisis Intervention) Training Program

Federation of Foster Families of Nova Scotia

Trainer Expense Claim

Date(s) of Workshops: _____ Type of Workshop (BASIC/Refresher): _____

Location: _____

Your name: _____

Phone Number: _____

Mailing address: _____

Postal Code: _____

Email address: _____

Your Expenses

*Please complete Child Care portion on reverse of this form.

| Date (List each day separately) | Kilometres Travelled | Total Travel Cost (multiply .4670¢ x km travelled) | Breakfast \$8.00 | Lunch \$15.00 | Dinner \$20.00 | Child Care (bring forward from back of form) | Prep Allowance: (Basic- Max \$75) (Refresher- Max \$50) | Honourarium/ Admin Meeting/ Professional Development (\$50 per 3 hr session) | Misc. (must explain below & attach receipts) | Total |
|------------------------------------|----------------------|---|---------------------|------------------|-------------------|---|---|---|---|-------|
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| Totals: | | | | | | | | | | |

(Note: Please complete *one Expense Claim* for each completed training)

Explanation of miscellaneous items: _____

Signature of Trainer: _____

Date submitted: _____

Please submit to: **Training Department**
c/o Federation of Foster Families of Nova Scotia
99 Wyse Road, Suite 350
Dartmouth, NS B3A 4S5

Babysitting Claim

Number of Child(ren)-in-Care: _____ **Ages:** _____

Number of Biological/Adoptive Child(ren): _____ **Ages:**

| Date | From (a.m. or p.m.) | To (a.m. or p.m.) | Number of Hours | \$10.60/hour 1 st child. \$4.00/hour additional children (max of 4 children) |
|------|---------------------|-------------------|-----------------|--|
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Your Signature: _____

- **Children up to and including 12 years of age: \$10.60 per hour for the first child.
The rate for each additional child is \$4 per hour
for up to four children per household and a max of 10 hours per day.**
- **Please note: time relating to babysitting extends from 12:00am-12:00am (i.e. midnight to midnight is one full day).
If babysitting is required overnight, this is considered 'respite' which is a maximum of \$56.00 for a 24-hour period.**
 - **Child care for Children-in-Care over the age of 12 is considered "Youth Care" and is to be submitted to the Department of Community Services or Mi'kmaq Family & Children Services of Nova Scotia.**
 - **Child care for Biological or Adoptive Children over the age of 12 is to be submitted to the Federation of Foster Families and will be considered on a case-by-case basis.**